

This self-check will help you to clearly understand the requirements of studying the Certificate IV in Plumbing and Services and the requirements to work in the Plumbing Industry, in roles such as a plumbing Certifier, Contactor, Nominated manager or Owner/Operator of your own business. You are not required to send this form to TasTAFE. This self-check is to help you work out which course and at what level, is right for you.

|  |
| --- |
| While completing this self-check, please consider:* What you hope to achieve by doing this course

Arrow in a bulls eye* The number of hours you will be required to study.

Analogue wall clock* The additional online study hours to be done in your own time.
* Any equipment you will need to purchase such as stationery supplies etc.
* Your personal access to a computer and data or how you will access TasTAFE’ s.
* Your digital ability to manage emails, passwords, files, and folders, navigating an online learning program, using discussion boards etc.
* Your ability to manage your time and meet deadlines.
* Digitally literate.
 |

Please complete the following pages to make sure this course is right for you!

**The following are the essential requirements to work in this industry. Do you have or can you get these quickly?** There may be a cost.

|  |  |  |
| --- | --- | --- |
| Essential Requirement | Yes | No |
| I have completed an apprenticeship within the Plumbing Industry |  |  |
| I am employed as a licenced plumbing practitioner. |  |  |
| I have a current plumbing licence |  |  |
| I am punctual and work hard |  |  |
| I can pass a National Police Check |  |  |
| I am or am able to get a Registration to work with vulnerable people card |  |  |
| I am physically fit and healthy |  |  |
| I am willing to work outside in all weathers |  |  |
| I am willing to teach others and take the lead |  |  |
| Are you willing to do shift work and work weekends |  |  |
| Prepared to work in confined spaces |  |  |
| Work with apprentices |  |  |
| I have effective reading and writing skills |  |  |
| I can lead a team |  |  |
| I am willing to give direction to others |  |  |

**The following are the essential requirements to complete study in this course. Can you meet these requirements?**

|  |  |  |
| --- | --- | --- |
| Essential Requirement | Yes | No |
| A licenced Plumbing contractor employs you |  |  |
| Hold a Certificate III qualification in Plumbing |  |  |
| I can attend block training at TasTAFE |  |  |
| I have a current Driver’s licence |  |  |
| I understand the requirements of the plumbing industry |  |  |
| I can turn up on time for class |  |  |
| Undertake in class theory lessons |  |  |
| Undertake practical activities |  |  |
| Learn and use AUTOCAD software |  |  |

If you ticked ‘no’ to any of the above essential requirements, please make an appointment with a [Course Counsellor](https://www.tastafe.tas.edu.au/students/support/online-appointments) for career advice and course options.

**The following are general elements which will help you succeed in this course.**

|  |  |  |  |
| --- | --- | --- | --- |
| Element | Can do now | Can work on | Can’t do right now |
| Digital ability to manage emails, passwords, use files and folders, navigate an online learning program, use apps |  |  |  |
| Arrange personal time to complete independent study of up to 6hrs per week |  |  |  |
| Attend campus block weeks regularly |  |  |  |
| Attend all scheduled training blocks |  |  |  |
| Join online virtual classes using Zoom |  |  |  |
| Stay motivated even when it’s hard |  |  |  |
| Start on time |  |  |  |
| Make appointments outside of class commitments |  |  |  |

**Self-Check My Skills - Industry**

These skills are highly valued by industry when seeking employment at this level. Check your skills against each line identifying what you can do now, what you can work on and what you can’t do right now.

|  |  |  |  |
| --- | --- | --- | --- |
| Skills & Attributes | Can do now | Can work on | Can’t do right now |
| Read instructions and take directions |  |  |  |
| Physical capacity to stand for several hours a day  |  |  |  |
| Use plumbing tools and equipment |  |  |  |
| Provide high level customer service |  |  |  |
| Write emails |  |  |  |
| Complete documentation accurately |  |  |  |
| Work as a supervisor |  |  |  |
| Problem-solve quickly |  |  |  |
| Be motivated |  |  |  |
| Think for yourself |  |  |  |
| Be a team player/leader |  |  |  |



 **Self-Check My Skills – Study at TasTAFE**

Listed below are the skills and attributes which you will need, **to make a strong start** in Certificate IV in Plumbing and Services. Check your skills against each line identifying what you can do now, what you can work on and what you can’t do right now.

|  |  |  |  |
| --- | --- | --- | --- |
| Skills & Attributes | Can do now | Can work on | Can’t do right now |
| Work with people from a range of diverse backgrounds |  |  |  |
| Read and follow instructions without help |  |  |  |
| Research a topic and present a summary of the research to a group |  |  |  |
| Write an assignment  |  |  |  |
| Undertake assessment tasks |  |  |  |
| Completed practical tasks as required |  |  |  |
| Follow verbal directions |  |  |  |
| Take constructive feedback from others |  |  |  |
| Complete work under pressure |  |  |  |
| Arrive in class on time (on-campus or online) |  |  |  |
| Study independently |  |  |  |
| Concentrate on a task until completion |  |  |  |
| Ask clarifying questions |  |  |  |
| Convert millimetres to centimetres to meters |  |  |  |
| Use a tape measure |  |  |  |
| Learn new software programs |  |  |  |
| Send an email with an attachment |  |  |  |
| Use complex formulas |  |  |  |

**Other Considerations**

To undertake Certificate IV in Plumbing and Services (Operations) you must be employed as a licenced plumber in the Plumbing Industry and hold a relevant plumbing qualification. You will need to enrol in CPC40920 Certificate IV in Plumbing and Services.

You must maintain your plumbing licence currency to continue to work in the industry by paying your licence fees and undertaking CPD (Continued Professional development) points as required.



**Can do now**. If this is the right course for you, great! Please click on the link for details on [how to apply](https://www.tastafe.tas.edu.au/students/apply-and-enrol/apply) online. You are also welcome to come onto campus to get help with your application.

**Can work on**. If you think this is the right course but you will experience challenges related to a disability, health condition, or skill level, please discuss your concerns with one of our Student Support staff as soon as possible. Please call 1300 655 307 to make an appointment, or go to [Online appointments | TasTAFE](https://www.tastafe.tas.edu.au/students/support/online-appointments) to make an appointment for yourself.

**Can’t do right now**. If this is the right industry but the level of this course is too high, please see our pathway options to get into the level that will start you off successfully.

If you think this is **not** the right industry for you, please:

* Complete the TasTAFE Career Quiz (link to our website) or,
* Visit your guide to Australian careers, [Job Outlook](https://joboutlook.gov.au/). This site can help you make decisions about study and training, your first job, or the next step in your career, or
* Look for another qualification by accessing our course listings -[TasTAFE](https://www.tastafe.tas.edu.au/), or
* Make an appointment with a Course Counsellor for a [Career Voyage](https://www.tastafe.tas.edu.au/students/support/careers-advice) - a personalised career and study plan that will lead you through a simple career/study decision-making journey.